

JOB TITLE	Maintenance Manager – Recycling & Integrated Assets
LOCATION	Wigan, UK
EMPLOYMENT	Permanent

DESCRIPTION OF FUNCTION

The Maintenance Manager will be responsible for the safe and effective delivery of the WorkSmart strategy. As the Maintenance Manager, you will be responsible for coordinating and managing all installation, repair and upkeep of the facilities.

JOB RESPONSIBILITIES & DUTIES

- Duties will include maintaining machinery, planning repair activities, and developing maintenance procedures in line with company policies.
- Manages all aspects of maintenance and lead the teams in resolving problems as they arise whether directly or by assembling teams to solve those issues.
- Working in partnership with the production team to achieve overall equipment effectiveness. The Maintenance Manager will coordinate all activities and optimise plant availability, performance and quality by identifying areas of improvement.
- Ensure that maintenance schedules are delivered effectively and on time by the maintenance team.
- To plan and execute corrective maintenance projects during periods of downtime.
- Perform troubleshooting, root cause analysis and continuous improvement to solve complex failures and repair issues.
- Implementation and delivery of maintenance improvement plans and ensure effective communication to all levels and stakeholder engagement.
- Manage and develop third party relationships, ensuring effective service contracts are in place and demonstrate best value.
- Deliver the maintenance strategy within the agreed budget.
- Continuous review and development of safety and maintenance procedures.
- Ensure all department workers adhere to the safety policies and procedures.
- Where required collate and communicate accurate levels of information relating to maintenance cost, timescales and risks to assist and influence decision making.
- Provide daily and weekly updates to Production and Unit manager in line with key KPI's (planned maintenance, compliance, defect and risk management and resource allocation)
- Identify and maintain strategic spares inventory on site.
- Identify and implement Capital Maintenance Plan.

Key Relationships –

- Reporting directly to the Unit Manager.
- Direct line management of four supervisors
- Responsible for the overall site maintenance team consisting of 9 technicians plus the 4 supervisors.

- Maintain close working relationships with the production, quality, safety and compliance team.
- Supported by Engineering Operations and Projects delivery teams.

CAPABILITY PROFILE; KNOWLEDGE, SKILLS AND EXPERIENCE

KNOWLEDGE

Essential

KE1 – Safety and environmental policies, procedures and regulations
 KE2 – In depth understanding of a strategic approach to engineering and maintenance
 KE3 – Understands how lean concepts fit within the production and maintenance environment
 KE4 - Good understanding of engineering best practice
 KE5- Working knowledge of health and safety regulations. (PUWER, LOLER, Working at height etc)

Desirable

KD1 – Understands waste management operations
 KD2 – Knowledge of budget structures and delivery
 KD3 – Knowledge of Anaerobic Digestion (AD) / Waste Water equipment
 KD4 – Site permitting and planning

SKILLS

Essential

SE1 – Excellent communicator, both written and verbal
 SE2 – Confident and able to make decisions in the absence of other leaders
 SE3 – IT literate, able to analyse data and produce detailed reports
 SE4 – Highly organised and able to plan and prioritise work loads
 SE5 – Proven management skills
 SE6 – Able to lead and motivate others
 SE7 – Analytical approach to problem solving
 SE8 – Good fault finding and troubleshooting

Desirable

SD1 - Conflict resolution skills
 SD2 – Managing Change

EXPERIENCE

Essential

EE1 – Relevant engineering background
 EE2 – Demonstration of relevant management experience
 EE3 – Previous experience working within a process, production or manufacturing environment

Desirable

ED1 – Experience with in the Waste Management Industry
 ED2 – Experience of managing and delivering budgets
 ED3 – Previous RCM or Lean experience
 ED4 – CMMS systems

QUALIFICATIONS

Essential

QE1 – Completed apprenticeship (NVQ level 3) in an appropriate engineering skill or possession of a HNC/HND in a relevant discipline
 QE2 - Driving Licence

Desirable

QD1 – Degree in engineering discipline
 QD2 – Formal RCM/Lean qualification or equivalent
 QD3 – Health and Safety qualifications
 QD4 – Environmental qualification
 QD5 – Formal Management qualification