

JOB TITLE	QC Inspector
LOCATION	Aberdeen
EMPLOYMENT	Permanent

DESCRIPTION OF FUNCTION

The role holder is responsible and accountable for the control and compliance of products within the QAQC department in accordance with current manufacturing and Quality Assurance procedures, Engineering drawings and customer requirements; this includes visual and dimensional inspections of machined items, rental fleet items and supplier service items. This would cover first off inspection, API and licensee standard required inspection and final inspection for all product lines.

JOB RESPONSIBILITIES & DUTIES

- Responsible for the visual and dimensional inspection of machined items including:
 - o First-off inspection
 - o In-process inspection
 - o Final inspection
 - o NDT inspection
 - o Drift testing
 - o CMM operation and programming (Aberlink preferred, training will be provided)
 - o Calibration of measuring equipment
- Reviewing all documentation supplied with all items that require a Quality inspection
- Uploading all hardness, non-destructive testing and drift testing results onto Excel spreadsheet
- Carrying out lifting equipment visual examination and re-certification
- Raising of non-conformance reports either internal or Sub-con
- Controlling non-conforming products
- Carrying out inspection duties across all areas of the manufacturing and supply chain process
- Liaising with customer 3rd Party inspectors as required
- Participating in HSE initiatives where required
- Good housekeeping
- Special projects as assigned
- Covering for incoming inspection in the case of absence, holidays
- Participating in Internal/External audits. Including resolution of any associated CAR's and PIR's
- Supporting and direct involvement in the process for the appropriate disposition of all non conforming products.
- Co-ordinating with manufacturing and other internal departments to define and resolve product or service quality issues
- Witness pressure tests to verify that equipment is being tested in accordance with the Quality
- Plan, Customer Requirements or Work Instruction
- Creation of all inspection reports as per the Quality Plan, Customer Requirements or Work Instruction.

Additional Responsibilities

- Promoting Health and Safety policies, and communicate effective awareness of the risks and hazards to all personnel and maintain controls necessary for their safety and that of others
- Performing all duties in accordance with the Company's Quality Procedures and work Instructions to deliver and maintain the highest standards of quality for all products and services
- Developing self within role and participate in and develop from training and developmental activities assigned to oneself
- Understanding the companies service and product offerings
- Establishing self as a subject matter expert with customer and expert in designated technical/professional discipline
- Creating and maintaining good working relationships
- Understanding and using of the correct reporting lines
- Employees are expected to work whatever reasonable hours and shifts that are necessary to meet the requirements of their job
- Travel may be required on an ad hoc basis, so a degree of flexibility is required
- Ad hoc duties as reasonably required from time to time

CAPABILITY PROFILE; KNOWLEDGE, SKILLS AND EXPERIENCE

Essential

- Knowledge of manufacturing within Oil & Gas industry including relevant product knowledge.
- Good working knowledge of Microsoft Office Programs (e.g. word)
- SNT-TC-1A vision test

Desirable

- Educated to HNC/HND level in relevant subject area (e.g. engineering)
- Experience of ISO9001, API Q1, API 5CT, OHAS 18001 ISO 14001
- Dye penetrant inspection level II
- Magnetic particle inspection level II
- Knowledge and experience of a Quality Management System, ERP system, ideally Microsoft AX/D365
- Full UK Driving Licence
- In depth knowledge of HSEQ International Codes and Standards
- Detailed analysis and reporting techniques including the visualisation and analysis of data
- Green Belt in Lean 6-Sigma
- Formal Auditing qualification

Personal Qualities

- Excellent communication (both written and oral), influencing and interpersonal skills
- High degree of commercial acumen
- Highly professional conduct
- Ability to prioritise workload and manage time effectively
- High level of attention to detail
- Hardworking, dedicated, enthusiastic and motivated
- Ability to work autonomously, self-starter, comfortable making key decisions with minimum supervision.
- Must be willing to travel and able to spend time away from home